

HEMINGFORD GREY PARISH COUNCIL**Meeting of Hemingford Grey Parish Council held on Monday 9 September 2024
in the Reading Room, High Street at 7.00 pm**

Present: Cllrs: Richard Allen (Chairman) Sarah Jakes
Janice Flint Anne Meredith
Nick Irish Robin Waters

In attendance: 6 members of the public plus District Cllr D Keane and Mr Ben Stoehr (Clerk).

Comments and observations from members of the public and from the County and District Councillor

District Cllr Keane spoke to his written report, covering:

- The Local Plan consultation is starting on 18 September for 10 weeks. Events will take place at the HDC offices.
- The consultation on the Gambling Act will end on 25 September. It is reviewed every three years.
- The Active Health campaign is still operating, offering up to 12 week courses for qualifying people.

1. To receive apologies for absence and declarations of interest from councillors on items on the agenda

Apologies were received from Cllrs Wright, Di Gaetano, Jackson and Elliott.

Apologies were also received from County and District Cllr Dew.

Cllr Jakes declared a pecuniary interest in items 4.2 and 7.7.

Cllr Allen declared a non-pecuniary interest in item 3.1.4 as the Parish Council's representative to the Pavilion, and declared the existence of his dispensation.

2. To approve the minutes of the last Parish Council meeting on 8 July

RESOLVED that the minutes of the meeting on 8 July be approved and signed by the Chairman as a true record. (Prop RA, 2nd AM, unanimous)

3. To consider planning applications, decision notices and tree works applications or pre-application approaches received

3.1 Planning applications

3.1.1 24/01504/HHFUL – 3 Pembroke Close, St Ives – Single storey rear extension to the garage

The site visit was conducted by Cllrs Meredith and Jackson, who had met the applicant and spoken to neighbours.

RESOLVED to note that the plans were incorrect and should show a protrusion of 600mm, rather than 900mm as shown. It is a relatively small extension and there is no impact on the street scene, to support the application, subject to two windows requiring obscured glass to prevent overlooking of the neighbours' front garden. (Prop AM, 2nd RW, carried with 5 in favour and 1 abstention)

3.1.2 24/01409/HHFUL – 58 High Street – Reinstatement of wrought iron railings mounted atop front dwarf boundary wall and installation of air source heat pump

RESOLVED to support the application. (Prop RW, 2nd SJ, unanimous)

On a proposition by the Chairman, items 3.1.3, 3.1.6 and 3.1.7 were taken together at this point.

3.1.3 24/80257/COND – 52 High Street – Discharge of condition 5 (windows) for 24/00623/LBC

RESOLVED to support the application. (Prop RW, 2nd NI, unanimous)

3.1.6 24/01213/HHFUL – 52 High Street – Single storey rear glazed extension

RESOLVED to support the application. (Prop RW, 2nd NI, unanimous)

3.1.7 24/01214/LBC – 52 High Street – Erection of single storey rear glazed extension – to note response made between meetings using delegated powers. The Parish Council supported the application
Noted.

3.1.4 24/01331/FUL – Play area, Hemingford Sports Pavilion, Manor Road – Replacement of existing children’s play park and installation of access path
RESOLVED to support the application.
RESOLVED to raise with the Pavilion that the Parish Council supports the inclusion of accessible equipment, but would query the amount of equipment/overcrowding of the site and that there is a lack of shade for the proposed seating. (Prop AM, 2nd RW, unanimous)

3.1.5 24/01272/HHFUL – Flowermead, St Ives Road – Proposed rear extension following demolition of UPVC conservatory
RESOLVED to support the application, commenting that a large amount of new hard landscaping is being proposed in the application, which is a concern in a flood zone. (Prop RA, 2nd RW, unanimous)

3.1.8 24/01194/S73 – 50 High Street – Variation of condition 2 (Plans) of 23/01788/HHFUL – to note response made between meetings using delegated powers. The Parish Council supported the application
Noted.

3.1.9 21/01192/LBC – 33 Limes Park – CCTV Cameras 2" x 3" on 50mm x 75mm 1 small screw in each – to note response made between meetings using delegated powers. The Parish Council objected to the application
Noted.

3.2 Decision notices, appeals notices, enforcement notices and planning correspondence

3.2.1 24/00007/ENBOC – Wind turbine at Galley Hill Farm – to note response from the HDC Enforcement Officer
RESOLVED to note the response from the Enforcement Officer that he had received evidence which confirms there is no breach of condition in relation to generation, and as such he would be closing his case.

3.2.2 24/80217/COND – 52 High Street – Discharge of condition 4 (Door details) for 24/00623/LBC – Approved by HDC.

3.2.3 24/00925/HHFUL – Long Lane House, Long Lane – Conversion of existing outbuilding to form bedroom annex – Withdrawn.

3.2.4 24/00441/LBC – 58 High Street – Various works to include works to floors, plaster, windows, creation of new openings and alterations to existing openings. Removal of various internal partitions to form/create new rooms. Works to boundary and installation of air source heat pump/insulation – Permission granted by HDC.

3.3 Tree works applications
None.

4. To consider matters arising from the last or a previous meeting

4.1 (4.0.2) Milestone update

Cllr Irish reported that the Milestone Society had been in contact about the project. The milestone was not a listed monument. It has been righted and packed with soil. The Milestone Society had suggested cleaning it and adding some shingle.

RESOLVED that Cllrs Irish and Waters should wash the stone and add shingle as necessary. (Prop NI, 2nd JF, unanimous)

4.2 (6.3) Clearance of brambles between the allotments and Sadlers Way – to consider quotations for revised specification if received
RESOLVED, given that the revised quotations had not been received, to defer this item to the next meeting.

4.3 (7.1) Request for additional MVAS – to consider quotation
RESOLVED to obtain more quotations.

5. Finance, procedure and risk assessment

5.1 To receive the financial report and approve the payment of bills

RESOLVED that the payments listed in the finance report, below, should be paid, plus K&M Lighting Services (Street light maintenance) £107.18, PKF Littlejohn (External audit) £504.00, Plot 18A refund £38.78 (Prop RA, 2nd RW, unanimous)

Salaries and pensions	£1753.15
LGS Services (Admin support June)	£2616.07
LGS Services (Admin support July)	£2561.56
LGS Services (Admin support August)	£2590.39
The Wave (Allotment water)	£105.51
ICCM (Membership)	£100.00

RESOLVED, that the invoices from Buchans would not be paid as the Parish Council was not satisfied that the works had been carried out.

Credits, as reported on the finance report, were noted.

5.2 Clerk report on any action taken using delegated powers or because of risk or health and safety

The Clerk had used delegated powers to put in hand the removal of a poplar tree which was leaning and at risk of falling over, at a cost of £485.00.

5.3 To consider any matter that is urgent because of risk or health and safety
None.

5.4 CME – To consider notification of increased charges

RESOLVED to accept the increased charges from CME, consisting of a standard monthly fee of £24, a pension charge of £7.00 and hardcopy P60s £5 each. (Prop RA, 2nd RW, unanimous)

5.5 To consider the Internal Auditor's report and appointment of Internal Auditor for FY2025

RESOLVED to note the Internal Auditor's report.

RESOLVED to appoint Bill Lewis as Internal Auditor for FY 2025. (Prop RW, 2nd JF, unanimous)

5.6 Employment matters (Confidential)

On a proposition by the Chairman, it was agreed to defer this item to the end of the meeting.

5.7 PKF Littlejohn - to note the satisfactory completion of the external audit
RESOLVED to note the satisfactory completion of the external audit.

6. To receive reports and items from Committees, working groups and members for information only unless stated

On a proposition by the Chairman, items 6.1 and 7.1 were taken together.

6.1 Proposal that the Parish Council reconsiders having a bin for river users over the summer

7.1 Resident – High Street verge and bin and to consider whether another collection/bin is required

The Chairman explained the background, including the Environment Agency's previous removal of bins at the riverside.

RESOLVED to write to GOBA and the Environment Agency asking them to highlight via their communication channels the issue of overfilling local bins with domestic/boat waste.

RESOLVED to buy a sticker for the litter bin stating "No boat waste. If bin full take rubbish home," and a sticker stating "Dog waste only" for the dog bin. (Prop RW, 2nd NI, unanimous)

6.2 Environment Working Group report and proposals

6.2.1 Proposal for the expenditure of £500.00 on trees and associated items

RESOLVED to approve expenditure of £500.00 on trees and associated items. (Prop AM, 2nd JF, unanimous)

6.2.2 Proposal that the Parish Council accepts the Biodiversity report from the EWG

RESOLVED to adopt the Biodiversity report from the EWG. (Prop RA, 2nd SJ, unanimous)

6.2.3 Proposal that the Parish Council approves the Terms of Reference for the Call for Sites Task and Finish Group

RESOLVED to approve the Terms of Reference for the Call for Sites Task and Finish Group as follows:

- To understand the Local Plan process
- To determine the actions needed should the two sites make it through to the next stage of the Call for Sites process
- To appoint additional members to the task group when appropriate
- To present a report to Council in January 2025 including revised Terms of Reference if appropriate. (Prop RW, 2nd NI, unanimous)

6.2.4 Proposal that the Council writes to the new owner of land on the Meadow welcoming him to the Parish and also asking about his management strategy for the land as Hemingford Meadow is within the Hemingford Conservation Area and is a much loved and used area

RESOLVED to welcome the purchaser as the new owner of the land, rather than to the village. (Prop AM, 2nd NI, unanimous)

6.2.5 Proposal that the Council notes that concerning the idea of a compost toilet on Daintree Green that the allotment holders were roughly 50:50 in supporting and opposing the idea EWG as the next stage will formally ask the Football Club about their intentions on usage of Daintree Green over the next five years and also visit Swavesey Allotments where a compost toilet was installed a few years ago

Noted.

6.2.6 Proposal that the Council notes the following activities and dates:

- Yes Development Hedge weeding Saturday 28 September 2-4 pm
- Litter pick Saturday 26 October 11 am
- Tree planting Sunday 1 December 11 am

RESOLVED to note the events.

6.2.7 Local Plan Land Availability Assessment report

RESOLVED to note Cllr Waters's report that the two sites nominated by the Parish Council had gone through to the next stage.

7. To consider correspondence/communications received

7.1 Resident – High Street verge and bin and to consider whether another collection/bin is required

Taken earlier.

- 7.2 CCC Community Energy Action Plan consultation (deadline 16 September)
RESOLVED that the Chairman should respond on behalf of the Parish Council.
(Prop JF, 2nd SJ, unanimous)
- 7.3 CCC Active Travel Hierarchy consultation (deadline 30 September)
RESOLVED that Cllr Waters should submit the response of the Parish Council with support from Cllrs Meredith, Jakes and Irish, and Gary Baker. (Prop RA, 2nd JF, unanimous)
- 7.4 Combined Authority Bus Franchising consultation (deadline 20 November)
RESOLVED that the Chairman and Cllr Jakes should submit the response on behalf of the Parish Council. (Prop RW, 2nd AM, unanimous)
- 7.5 CAPALC Model Biodiversity Policy
Taken earlier under item 6.2.2.
- 7.6 Consultation on proposed reforms to the National Planning Policy Framework and other changes to the planning system (deadline 11.45 am 24 September)
RESOLVED that the suggestions circulated by Cllr Waters by email be submitted, subject to the addition of a comment about ensuring a division between settlements. (Prop RW, 2nd NI, unanimous)
- 7.7 Dead cherry tree on Vicarage Fields open space – to consider quotation received
Cllr Jakes, having declared a potential interest in this item, left the meeting at 8.00pm.
RESOLVED to obtain an additional quotation and delegate to the Clerk to accept a quotation up to a value of £400.00. (Prop AM, 2nd JF, carried with 5 in favour and 1 abstention)
Cllr Jakes re-joined the meeting at 8.03pm.
- 7.8 Resident – grass cutting around Vicarage Fields roundabout
RESOLVED to note that this issue should now be resolved and to take no further action, given that the A1 specification is based on the length of the grass, not the frequency of cutting. (Prop RA, 2nd AM, unanimous)
- 7.9 Leeds Day Solicitors - Transfer of Land west side of London Road, St Ives pursuant to S106 Agreement
RESOLVED that the Parish Council should proceed and that Cllrs Allen and Waters be appointed to sign the transfer document. (Prop RA, 2nd RW, unanimous)

RESOLVED to clarify when HDC would stop mowing maintenance, as the Parish Council would prefer HDC to maintain the area for the rest of the current season.
- 5.6 Employment matters (Confidential)
At 8.09 pm, on a proposition by the Chairman, carried unopposed, in accordance with S1(2) of the Public Bodies (Admissions to Meetings) Act 1960, in view of the confidential nature of the business to be transacted, that is, employment matters, the public were temporarily excluded from the meeting and were instructed to withdraw. The members of the public left the meeting and did not return. The Clerk was invited to remain.
At 8.18 pm the meeting was re-opened to the public. No members of the returned.
8. Closure of Meeting
There being no further business, the Chairman declared the meeting closed at 8.18 pm.

Signed _____ (Chairman) _____(Date)